

CONCEPT PROPOSAL FAQs

1. **When and where will the Concept Proposal Applicant Assistance workshop be held?**

State Water Board staff will hold an applicant assistance workshop on Thursday September 27, 2007 from 10 am to noon in the Coastal Hearing Room at the CalEPA Building at 1001 "I" Street in Sacramento. The meeting will also be webcast at <http://www.calepa.ca.gov/broadcast> and you may email your questions during the meeting to DFA_Grants@waterboards.ca.gov if you would like to participate remotely.

2. **Do I have to register for the Concept Proposal Applicant Assistance workshop?**

You do not need to register for the applicant workshop.

3. **When are Concept Proposals due?**

Concept Proposal applications must be submitted to the FFAST online system by 5:00 pm on Thursday, November 1, 2007. The FFAST is available on-line at: <https://faast.waterboards.ca.gov/>

4. **Can I submit attachments if I don't have sufficient space when filling out my Concept Proposal application?**

Applicants will be allowed to submit an attachment (**MAXIMUM of two [2] pages**) if additional space is needed to respond to Concept Proposal questions. If the optional attachment is submitted, it must conform to the following formatting requirements: maximum of 2 pages in length, letter-size paper (8.5" x 11"), single-spaced or wider, Times New Roman font (size 11 or larger), and one-inch margins.

5. **What are the funding match requirements for the 319(h) NPS Grant Program?**

This program requires a minimum match of 25%. The match requirement may be waived or reduced for projects that directly benefit a disadvantaged community(ies) as outlined in Appendix D (Page 17) of Attachment 1 of the Solicitation Notice.

"Funding match" means funds made available by the applicant from non-State sources, unless the applicant is a State Agency. State agencies can use State funds and services for the funding match.

Applicants who are not State agencies can use, but are not limited to, Federal funds, local funding, or donated and volunteer services from non-State sources.

6. **When completing my Concept Proposal on-line in the Financial Assistance Application Submittal Tool (FAAST), how do I determine the amounts to list for the "Project Budget," "Funds Requested," and "Local Match" fields?**
The project budget is the funds requested plus the local match. See the example below for reference.

Example:
Project Budget: \$1,000,000
Local Match: \$250,000 (25% of \$1,000,000)
Funds Requested: \$750,000 (\$1,000,000 - \$250,000)

7. **What types of funding match can be used if the applicant is a Resource Conservation District (RCD)?**
The answer depends on whether the RCD applies as a State agency or a local public agency.

If the RCD applies as a State agency, they can use state funds and services for the funding match.

If the RCD applies as a local public agency, they need to use other sources of matching funds, such as Federal funds, local funding, or donated and volunteer services from non-State sources.

8. **Where can I find the latitude and longitude coordinates for my project location?**
Please try the following website: <http://www.topozone.com>, enter the name of a place nearest to your project location, and run a search for it. The results will include the latitude and longitude for the location.

9. **What is the Board looking for in response to Question #25, "have we applied for other funds?"**
In response to Question #25, please let us know if you have applied for other funds for this SPECIFIC project. For example, if you applied for funding for the same project under the Integrated Regional Water Management Program or CALFED Watershed Management Program, provide that information here. If you intend to use other grant funds for your match, make sure they meet the match requirements outlined on Pages 1 and 2 of Attachment 1 of the Solicitation Notice.

10. **What are the nine elements of a watershed-based plan?**

The nine key elements of watershed-based plans, which are explained in detail in Appendix F in Attachment 1, are:

1. CAUSES AND SOURCES;
2. EXPECTED LOAD REDUCTIONS;
3. MANAGEMENT MEASURES;
4. TECHNICAL AND FINANCIAL ASSISTANCE;

5. INFORMATION/EDUCATION;
6. SCHEDULE;
7. MEASURABLE MILESTONES;
8. EVALUATION OF PROGRESS; AND
9. MONITORING

11. What if my proposed project is being undertaken pursuant to a NPDES permit, including a municipal stormwater permit?

Projects which include activities required under a National Pollutant Discharge Elimination System (NPDES) permit are not eligible for 319(h) funding. Please contact your regional board representative if you have questions regarding your project's eligibility.